

The Road To School

This tracker helps you and your child prepare for school.

Speaking & literacy

- I like to read stories & look at picture books
- I am able to talk about myself, my needs & feelings
- I am practising recognising my name when it's written down

Sharing & turn taking

- I can share toys & take turns
- I like playing games with others
- I like interacting with other children

Everyone starts school with different abilities - your teacher will help you progress at your own level.

Listening & understanding

- I am able to sit still and listen for a short while
- I can follow instructions
- I understand the need to follow rules

Writing skills

- I like tracing patterns & colouring in
- I enjoy making marks
- I am practising holding a pencil

Going to the toilet

- I can go to the toilet on my own, wipe myself properly & flush
- I can wash and dry my hands without any help

Counting skills

- I enjoy practising counting objects
- I like saying number rhymes & playing counting games when they are written down
- I can recognise some numbers when they are written down

Interest in the world & new activities

- I enjoy learning about the world around me
- I am interested in exploring new activities or environments
- I like asking questions

Routines

- I have practised putting on my uniform & getting ready to leave on time
- I have a good bedtime routine so I'm not feeling tired for school
- I'm learning to eat at the times I will on school days

What are you looking forward to the most? Is there anything you're unsure of?

Independence

- I am happy to be away from my mummy, daddy or my main carer after starting school
- I am happy to tidy my belongings & look after my things
- I am feeling confident about starting school

Getting dressed & undressed on my own

- I can button & unbutton my shirt & use a zip
- I can put my own shoes & socks on
- I can change into my PE kit & put my coat on

Self-care

- I know when to wash my hands
- I can wipe my nose
- I can ask for help if I don't feel well

Eating

- I can use a knife & fork
- I can open my packed lunch on my own
- I am confident at opening wrappers & packaging

School bus

Independence

Foundation Stage is a time when we look to increase children's self-confidence and independence.

When you do allow your child to grow in independence, their confidence and learning will increase.

Here are some tips on what to practice at home and school.



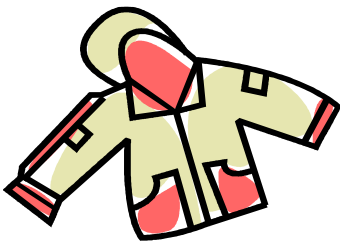
Know when they need the toilet, flush and wipe themselves, then wash their own hands.



Put on and take off their own school shoes.
No laces please unless your child can tie these.



Read their name.



Put on and take off their own coat including doing it up.



To dress and undress independently and pull-out sleeves when it is inside out.



Walk independently as much as possible without being carried or going in a pushchair.



Feed themselves using a knife, fork and spoon.
Open packets in their lunchboxes and eat whole fruit, not cut up.



Try something more than once before asking for help.



Tidy away toys.

To use words to ask for help and explain what is wrong/ what hurts instead of crying or pointing.



Hope Hamilton Uniform List

School badge/ logo navy sweatshirt for boys or navy cardigan for girls school badges/logos can be purchased from the school office to be sewn on to a cardigan/sweatshirt or you can buy cardigans/sweatshirts with a badge already sewn on from the office.

White polo shirt (with or without logo)

Grey or black trousers or grey skirt or pinafore

In summer girls may wear a dark blue gingham/ checked dress. Not striped.

In summer, boys may wear grey shorts

Grey or white socks, grey or black tights

Black, flat sensible shoes or plain black trainers (no logos, decorations or names)

NO LACES please unless your child can tie these.

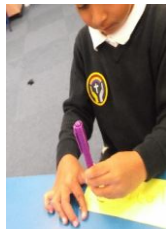


Sensible sandals can be worn in summer - *NOT flip flops, high heels or crocs.*

Flat, plain black boots can be worn in winter

Shoes must be safe and durable.

NO JEWELLERY, NAIL VARNISH OR MAKE-UP to be worn at school for health and safety reasons.



Buy your uniform from the school office or any high street shop. Uniform will also be available to purchase during the stay and play sessions.

Children will need a **book bag**; these can be purchased either at the school office or at the stay and play session.

PE Kit for Foundation 2 children [4-5-yearolds]

Black shorts.

White T-shirt plain white t-shirt (this must be a different t-shirt to the one worn the rest of the day as children get very hot and sweaty during P.E.)

Black Plimsolls.

Children must have a PE kit to take part in PE lessons.

All kit must be put **inside a drawstring bag** with your **child's name written on the outside** of the bag. P.E kit will be left in school. We will send it home to wash over the holidays.

WRITE YOUR CHILD'S NAME ON EVERY ITEM OF CLOTHING AND BAG

Medical Information



- Provide us up to date medical information including emergency contact numbers.
- Only medicines prescribed by a health care professional can be given in school. Medication from any other source, e.g. over the counter medicines will not be administered by staff.
- If your child has long term medical needs e.g. diabetes, epilepsy then an individual healthcare plan will be agreed with the school.
- Children with asthma will keep the inhalers in their classroom. Please make sure these are kept up to date.
- For children needing to have epi-pens in school these are kept in the school office but are readily available.
- All medication brought in to school needs to be recorded on a medicine form which must be completed at the school office. All medication must be labelled with the child's name, date of issue and dosage instructions. Please note we cannot under any circumstances accept packs that do not contain the full amount of prescribed medication.

For further information please see our school policy 'supporting pupils with medical conditions' which can be found on the school website

First Aid



- We have trained staff who hold First Aid qualifications.
- All accidents are recorded online on our medical tracker platform and parents are notified through email for to any first aid given at school.
- For serious accidents we will always contact the parents and emergency services.

Milk



- Milk is provided by cool milk for free for all under 5s, parents will **need to pay for milk after their child turns 5**. Contact can be made through their website, www.coolmilk.com

Breakfast club



Breakfast club runs every day from 8.00am for a happy, relaxed and welcoming start to the day.

Children have the chance to eat a healthy breakfast and have a glass of juice/milk or water. The children have a large variety of activities, games and toys to play with or they can draw or sit and chat with their friends.

Breakfast club payments need to be made via our on-line payment system (ParentPay) – log in details will be provided when children start. The school is completely cashless, and **everything** must be paid for online

Sharing information

We use google classroom to inform you of any events, information about the school eg. Non uniform days, trips and special activities that have taken place at school.

We also will post photos of the children and details about online learning apps.

It is important that you access this and log in details will be provided at your 1:1 meeting.

School Meals



- School meals are freshly prepared in the school kitchen every day and have a menu which operates on a 3-week cycle. Menus are on our website.
- We have a healthy eating policy within the school with meat and vegetarian dishes available to the children.
- School meals are paid for **Foundation Stage 1** children and **free of charge** for **Foundation 2** children.
- Cost of a school dinner is £3.00
- All paid for meals **MUST** be paid a week in advance on every Friday morning for the following week. You also have the option to pay half termly.

All monies must be paid via our on-line payment system – ParentPay

Packed Lunch

Packed lunches from home should be nutritious and healthy. Please do not include the items listed below:

- Drink cans or glass bottles
- Fizzy drinks
- Chocolates [biscuits, drinks or bars]
- Sweets
- NUTS or anything containing nuts
- Crisps with over 5g of fat
- Fruit winders

Lunchbox Suggestions

Sandwiches

- Wraps
- Pittas
- Baguettes
- Crackers
- Rice or corn cakes
- Bread sticks
- Bagels

Fillings and toppings can include; cheese, ham, chicken, tuna, salad or cream cheese.



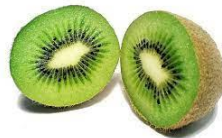
Savouries

- Quiches
- Cheese scones
- Boiled eggs
- Samosas
- Bhaja
- Chapattis
- Cheese e.g. Babybel
- Vegetable sticks
- Dips e.g. hummus
- Pasta salads
- Potato salads
- Cous cous
- Noodles
- Rice
- Falafel
- Soup

We cannot heat food up but you can bring in hot food in a flask.

Sweet snacks

- Tinned fruit
- Fruit salads
- Berries
- Cherries
- Fruit shapes and winders
- Dried fruits
- Yoghurts (not incl chocolate)
- Meringues
- Rice pudding pots
- Low fat custard pots
- Cereal bars (No nuts)
- Homemade flapjacks
- Homemade cakes
- Plain biscuits e.g. rich teas, digestives and malted milks.



Drinks

- Water
- Yoghurt drinks
- Diluted low sugar squash
- Real fruit juice
- Smoothies
- Milk



Please **do not** include:

- Nuts
- Chocolate/ chocolate spread or chocolate chips
- Sweets
- Fizzy drinks

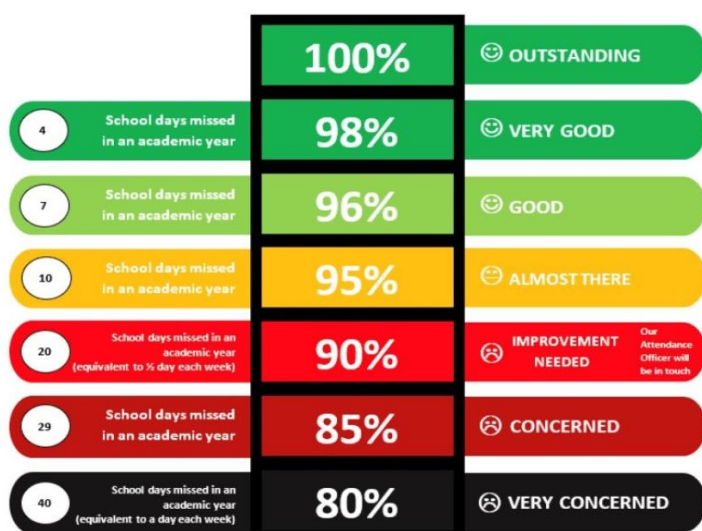
Attendance

- The school doors will open at 8.40am and registration time begins at 8.50am.
- Doors will be closed at 8.50am and you will need to bring your child to the office.
- Your child will be marked as attending school late.
- If your child is ill a phone call needs to be made to the office before 8.50am

Why is sending your child into school everyday important?

- The more children miss school, the less they learn.
- The poorer their results, the less they want to stay in school.
- Regular attendance encourages good personal and social skills.

Attendance Ladder



Attendance should be as close to 100% as possible, however we class attendance as a concern when it falls to **below 95%**.

For each child with attendance **below 95%** we:

- Send a letter to let parents know attendance has fallen.
- Involve the Education Welfare Officer who will ring parents or call round to make a 'Safe and Well Check'.
- Invite parents in for a meeting with Mrs Brooks.

Why is being in school, on time important?

- If children are late to school on a regular basis, they miss the beginning of the lesson where important learning takes place.
- Being late to school is very unsettling for children and their friends, whose lesson is also disrupted by children arriving late.

If children are late more than twice, a letter is sent home to parents to make them aware of the issue. If punctuality does not improve, the Education Welfare Officer becomes involved. If you are struggling to bring your child into school on time, please speak the office we will be happy to help.

Fines

If a child is taken out of school for an unauthorised holiday or trip for 4 or more school days, the parents may be fined.

The fine for each child is:

£80 per parent, per child, per holiday.

This means that a two-parent family with two children taking a week's holiday would have to pay a fine of £320.



Safeguarding



We ensure children learn in a safe, caring and enriching environment. Children are taught how to keep themselves safe, online and offline, to develop positive and healthy relationships, and how to avoid situations where they might be at risk, including by being exploited.

What is safeguarding?

Safeguarding is concerned with all the ways we keep children safe at school, but it also has a wider role in how safe children are in all aspects of their lives, here, in school we are mainly talking about:

- Ensuring all adults who work with your child have had the appropriate checks
- Monitoring children's attendance every day
- Personal safety in lessons involving equipment e.g. science or design technology
- Risk assessments for trips and residential
- Policies to keep children safe—e.g. no jewellery and proper PE kit, flat, black shoes or plain black trainers, walking whilst inside etc
- Anti-bullying and PSE work to keep children safe and happy, including on the playground
- Managing children's behaviour in a positive way
- Work on drugs, relationships etc
- E-safety work as part of ICT sessions
- Stranger-danger, fire safety, road safety and cycling proficiency work

However, we also have a duty to ensure that children are safe in a wider sense:

- Is the child safe and happy at home?
- Is the child well cared for?
- Are they clean and well fed?
- Is the child secure and not frightened to be at home?
- If the child is on medication, is it well managed?
- Does the family have the support they need to care well for the child?

It is advised that all parents/ carers are familiar with our [Child Protection and Safeguarding Policy](#), which is available through our website and on request. Mrs Brooks and other staff have been specially trained in how to deal with any safeguarding concerns.

Our [Behaviour Policy](#) can be found on the school website or a copy provided at the office.

Our Safeguarding link Governor meets with school staff regularly and checks all processes are effectively in place.

Concerns

Sometimes we may have concerns about a child because of something they have said, the way they look or smell or the way they are acting. We write down exactly what the child has told us, and we keep it as an electronic record of concern. Sometimes, these will be shown to social services, and they then advise us to either keep monitoring the child or they take some action. If we ever have to make a referral to social services, only relevant school staff members are informed. The concerns notes are always kept confidential.

Hope Hamilton CE Primary School has a statutory duty to share any concerns it might have about a child in need of protection with other agencies and in particular Police, health and children's services. If your child moves school, we confidentially pass on any safeguarding concerns that have been noted.

Other agencies will also share concerns with us when it is in the best interests of the child e.g. school nurses, other schools and the Police. One example of this is [Operation Encompass](#) whereby the Police notify us if they have attended an address in relation to domestic abuse and one of our children is living there. This information helps us to offer support to the child if necessary and is of course kept confidential and only shared with relevant people e.g. the class teacher.

Schools are not able to investigate concerns but have a legal duty to refer them. In most instances, the school will be able to inform the parents/ carers of its need to make a referral. However, sometimes the school is advised by children's Social Care or Police that the parent/carer cannot be informed while they investigate the matter. We understand the anxiety parents/ carers understandably feel when they are not told about any concerns from the outset. The school follows legislation that aims to act in the best interests of the child.